

**UPLOADED**  
 Date/Time: JUN 29 2026  
 By: Michelle De Mesa  
 Ref. No. NOA 049-2026

# PURCHASE ORDER

DEPARTMENT OF EDUCATION  
 DIVISION OF QUEZON

Supplier: GCRC NON SPECIALIZED WHOLESALE TRADING P.O. No.: 2026-06-0096-L2  
 Address: BLK 5 LOT 34 ST. MICHAEL SUBD. GULANG-GULANG LUCENA CITY Date: JUNE 23, 2026  
 TIN: 728-454-263-00000 Mode of Procurement Negotiated Procurement -  
**RFQ NO. 2026-06-RFQG** Small Value Procurement (Sec. 34)

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery SDO QUEZON, TALIPAN, PAGBILAO Delivery Term within 7 Calendar Days upon receipt of PO  
 Date of Delivery on or before the delivery term Payment Term 30 working days


Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		<b>LOT 2: SEMI-EXPENDABLE FURNITURE, FIXTURES, BOOK EXPENSES AND OFFICE EQUIPMENT</b>			
	pcs	DOOR KNOB - STAINLESS STEEL	6	340.00	2,040.00
	pcs	BOOK CASE SHELVES - 3 TIERS, STEEL	3	1,440.00	4,320.00
	pcs	OFFICE CHAIR - BLACK WITH HEAD REST ERGONOMIC SWIVEL CHAIR	3	5,556.60	16,669.80
	pcs	EXECUTIVE CHAIR - ERGONOMIC, LEATHER OFFICE CHAIR, LIFT BOSS CHAIR COMFORT RECLINER	2	11,277.33	22,554.66
	pcs	SWIVEL OFFICE CHAIR - MESH OFFICE CHAIR WITH ADJUSTABLE STOOL AND BACK SUPPORT	7	2,164.00	15,148.00
	pcs	HEAVY DUTY OFFICE SWIVEL CHAIR WITH 5 SUPPORT WHEELS	5	5,431.25	27,156.25
	pcs	SWIVEL CHAIR	5	2,239.30	11,196.50
	pcs	OTTOMAN BENCH - BLACK, UPHOLESTERED	2	8,684.86	17,369.72
	unit	OFFICE TABLE	2	3,591.00	7,182.00
	pcs	FRAME, A4	60	120.00	7,200.00
	pc	HEAVY DUTY OFFICE TABLE (SEE ATTACHED SPECS)	2	9,000.00	18,000.00
		<b>SUB TOTAL</b>			<b>148,836.93</b>

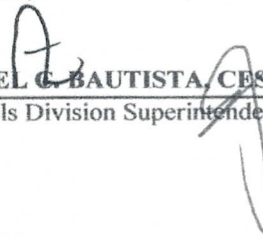
( TOTAL Amount In Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
GCRC NON SPECIALIZED WHOLESALE TRADING  
 Signature over Printed Name of Supplier  
June 29 2026  
 Date

  
ROMMEL C. BAUTISTA, CESO V  
 Schools Division Superintendent

Funds Cluster : 01101101  
 Funds Available : \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS : \_\_\_\_\_

**EDMUNDO MARIN, JR.**  
 Accountant III

Amount \_\_\_\_\_

# PURCHASE ORDER

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**RFQ NO. 2026-06-RFOG** Small Value Procurement (Sec. 34)

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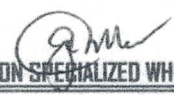
Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
	pcs	CHAIR PILLOWS	4	336.35	1,345.40
	set	SOFA STORAGE WITH BACKREST, SPECIFICATIONS: LEATHERETTE MATERIAL, LENGTH: 50 INCHES X SEAT HEIGHT: 16 INCHES, WITH UNDER SEAT STORAGE AND 2 THROW PILLOW	1	9,000.00	9,000.00
	set	FOLDABLE TABLE, RECTANGULAR OFFICE TABLE W/ LAMINATED WOOD-GRAIN TABLETOP MADE OF MDF BOARD	2	2,929.00	5,858.00
	pc	RACK SHELF WITH WHEEL, SIZE: 55X40X131CM (LWH) COLOR: WHITE AND NATURAL	1	2,018.00	2,018.00
	unit	MOBILE PEDESTAL FILING CABINET (STEEL), 1 CENTRAL LOCK, 1 PEN TRAY, 1 FILE DIVIDER AND 5 CASTORS MATERIAL: STEEL WITH POWDER COATING, ACTUAL DIMENSION: 60CMHX40CMWX50CMD, COLOR: WHITE	1	4,793.33	4,793.33
	pcs	VENETIAN BLINDS LIGHT GRAY	5	2,356.67	11,783.35
	unit	3-LAYER LATERAL FILING CABINET - PLS. SEE ATTACHED SPECIFICATIONS	2	11,040.00	22,080.00
	set	5 TIER PLASTIC SHELF, COLOR: BLACK	1	1,409.33	1,409.33
		<b>SUB TOTAL</b>			<b>58,287.41</b>

( TOTAL Amount In Words)

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Very truly yours,

  
GCRC NON SPECIALIZED WHOLESALE TRADING  
 Signature over Printed Name of Supplier

  
ROMMEL C. BAUTISTA, CESO V  
 Schools Division Superintendent

June 29 2024  
 Date

Funds Cluster : 01101101  
 Funds Available : \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS : \_\_\_\_\_

**EDMUNDO MARIN, JR.**  
 Accountant III

Amount \_\_\_\_\_

**PURCHASE ORDER****DEPARTMENT OF EDUCATION  
DIVISION OF QUEZON**

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Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
	set	PORTABLE TIRE INFLATOR 12V (MICHELIN)	3	1,958.17	5,874.51
	set	CAR BATTERY JUMP STARTER CABLE, 2000AMP 4Meters	3	287.33	861.99
	pack	WINLAND HEAVY DUTY EXTENSION WHEEL CABLE WIRE 10 METERS	1	1,558.00	1,558.00
	pc	QR BARCODE SCANNER AND API FOR PHP, NET, JAVA WITH STAND HOLDER FOR DOCUMENT	5	1,666.67	8,333.35
	pc	HEAVY DUTY HAND TRUCK 250KG (SEE ATTACHED PICTURE)	1	5,018.67	5,018.67
	unit	SHREDDER	1	2,911.33	2,911.33
	pcs	VACUUM - DEERMA DX10 HANDHELD VACUUM CLEANER WITH HEPA FILTER 15000 PA STRONG SUCTION POWER VACUUM	2	2,392.67	4,785.34
	pcs	QR BARCODE SCANNER AND API FOR PHP, NET, JAVA WITH STAND HOLDER FOR DOCUMENT TRACKING SYSTEM	23	1,666.67	38,333.41
	unit	WATER DISPENSER - WITH COVER	1	5,412.96	5,412.96
	pcs	ELECTRIC HAND OPERATED BLOWER VACUUM FOR CLEANING CARS, COMPUTER'S SYSTEM UNIT, ROOMS (1000) BY CREATIVE TECH SUB TOTAL	1	1,049.00	1,049.00
		<b>PROCUREMENT OF COMMON USE SUPPLIES, MATERIALS AND EQUIPMENT FOR FY 2026 Q1 LOT NO. 2</b>			<b>74,138.56</b>
		<b>GRAND TOTAL</b>			<b>281,262.90</b>

(TOTAL Amount In Words) **TWO HUNDRED EIGHTY ONE THOUSAND TWO HUNDRED SIXTY TWO AND 90/100 PESOS ONLY**

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